**[Logo

Description automatically generated](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/)**

Making the Syllabus Easy, to Keep You Teaching at Your Best

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# 

# SyllaBest 1.1 User Manual

**Development**

The development of this software is a collaboration with students at Reynolds Community College with various colleges in the Richmond metropolitan area.

**Licensing**

This application is licensed under the [National Education license](http://creativecommons.org/licenses/by/2.5/), 2020. SyllaBest is protected by Copyright under the SGPL(Standard General Public License).

**Collaboration**

The SyllaBest project is an ongoing collaboration between:

**Table 1.**

|  |
| --- |
| **John Tyler Community College** |
| Reynolds Community College |
| Southwestern Virginia Community College |
| Tappahannock Community College |
| Rappahannock Community College |
| Virginia Commonwealth University |

**Funding**

Funding for SyllaBest is provided by a federal grant from the U.S. National Institute of Education. Major funding by Reynolds Community College. Corporate funding is provided through a contract from Scholastic Books PLC.

# Introduction

SyllaBest is a project dedicated to building a uniform syllabus for Virginia State Universities. The software provides basic functionality to layout and query of the database of the college or university which allows the faculty member the ability to create uniform syllabi which are uniform and easy to make.

## Development

SyllaBest was developed as a response to faculty at various Virginia Universities who were finding that they needed an application which would include standard codes of conduct, school policies and other basic information about each course which could be easily combined to make standardized syllabi. This data can be easily added by a computer administration and free up faculty to other pursuits.

Visit http://[www.SyllaBest.com](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/) for more information.

## What’s New in 1.1

SyllaBest version 1.1 contains several new features, plus improvements to the performance and usability of the software. These include:

* Faster Download and upload speeds across all platforms.
* Log in features have been changed to allow one username to allow both access to employee and administrative rolls.
* Added user interface settings to accommodate those with visual impairment and color blindness.
* Changes made to how syllabi are saved, allowing more choices of document type.
* Many, many more bug fixes!

# Launching SyllaBest

SyllaBest is a Web based application verified to run on Linux, Windows, and Mac OS X. Although not officially supported, other platforms may work.

## 

## System Requirements

The system requirements for SyllaBest are:

Windows Operating Systems (32-bit and 64-bit)

* Windows 7
* Windows 8
* Windows 10

Recommended Hardware:

* Pentium 4 or newer processor
* 512MB of RAM / 2GB of RAM for the 64-bit version
* 200MB of hard drive space

Mac Operating Systems

* macOS 10.9++

Recommended Hardware:

* Macintosh computer with an Intel x86 processor
* 512 MB of RAM
* 200 MB hard drive space

GNU/Linux Operating Systems

\*\*Firefox & Chrome will not run at all without the following libraries or packages:

* GTK+ 3.4 or higher
* Glib 2.22 or higher
* Pingo 1.22 or higher
* [X.Org](http://x.org/) 1.0 or higher (1.7 or higher is recommended)
* libstdc++ 4.6.1 or higher

**Software Requirements**

[Google Chrome Web Browser](https://www.google.com/chrome/?brand=CHBF&brand=RXQR&utm_source=bing&utm_medium=cpc&utm_campaign=1009936%20%7C%20Chrome%20Win10%20%7C%20DR%20%7C%20ESS01%20%7C%20NA%20%7C%20US%20%7C%20en%20%7C%20Desk%20%7C%20SEM%20%7C%20BKWS%20-%20EXA%20%7C%20Txt%20~%20Top%20KWDS&utm_term=chrome%20download&utm_content=Desk%20%7C%20BKWS%20-%20EXA%20%7C%20Txt%20~%20Download%20Chrome&gclid=4e3a73ca25bc1dfad4d1139da0746841&gclsrc=3p.ds) - Version 88.0.4324.190 (Official Build) (64-bit)

[Mozilla Firefox Browser](https://www.mozilla.org/en-US/firefox/new/) – Version 84.0.2 (64-bit)

[Microsoft Edge Browser](https://www.microsoft.com/en-us/edge) - Version 88.0.705.81 (Official build) (64-bit)

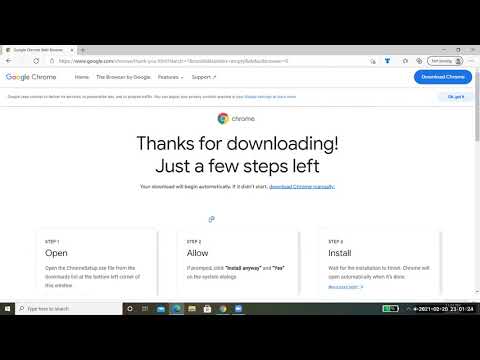
### 

### Getting Started

#### Install A Web Browser

If not already installed on your computer, download, and install Firefox, Google Chrome, Microsoft Edge.

**Installing Chrome Web Browser**

[](https://www.youtube.com/embed/YAP5w9_QLTA?feature=oembed)

**Installing Firefox Web Browser**

[](https://www.youtube.com/embed/xSSM7qgwX2U?feature=oembed)

**Installing on Safari Web Browser**

[](https://www.youtube.com/embed/xSSM7qgwX2U?feature=oembed)

#### Logging into SyllaBest

There are two different users that may log into Syllabest:

1. Instructors
2. Adminstrators

Each have different permissions and access to the school database.

**Administrative Log In**

Administrators have access to add or change:

1. Classes
2. Sections
3. School Policies
4. School Groups of Policies
5. Instructor roster

To log into SyllaBest as an admin, you must …..

**Instructor Log In**

Instructors have the access to add or change:

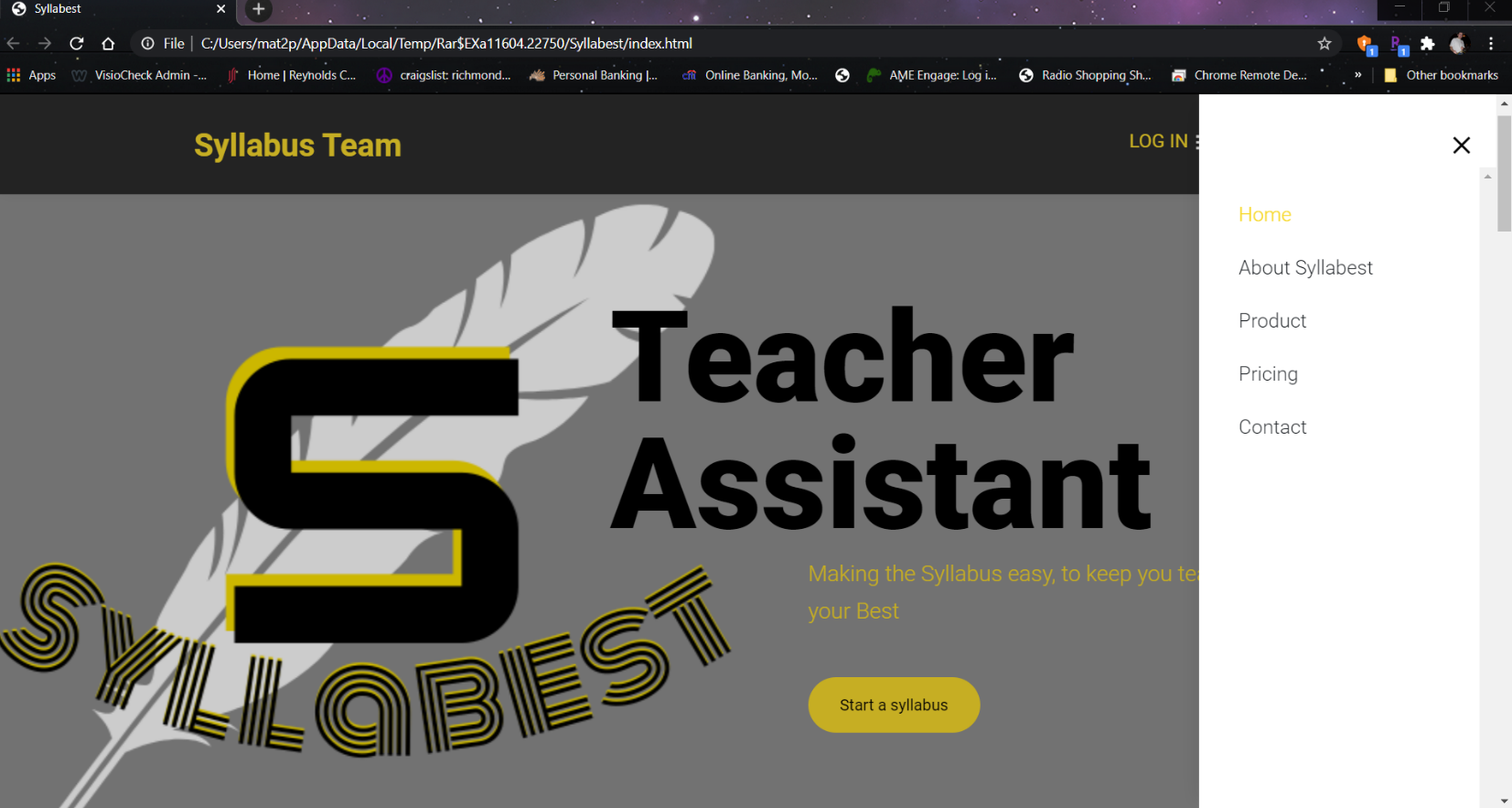
1. Office Hours
2. Instructor email, telephone, and other bio data
3. Class Policies
4. Class Groups of Policies

To log into SyllaBest as an instructor, you must….

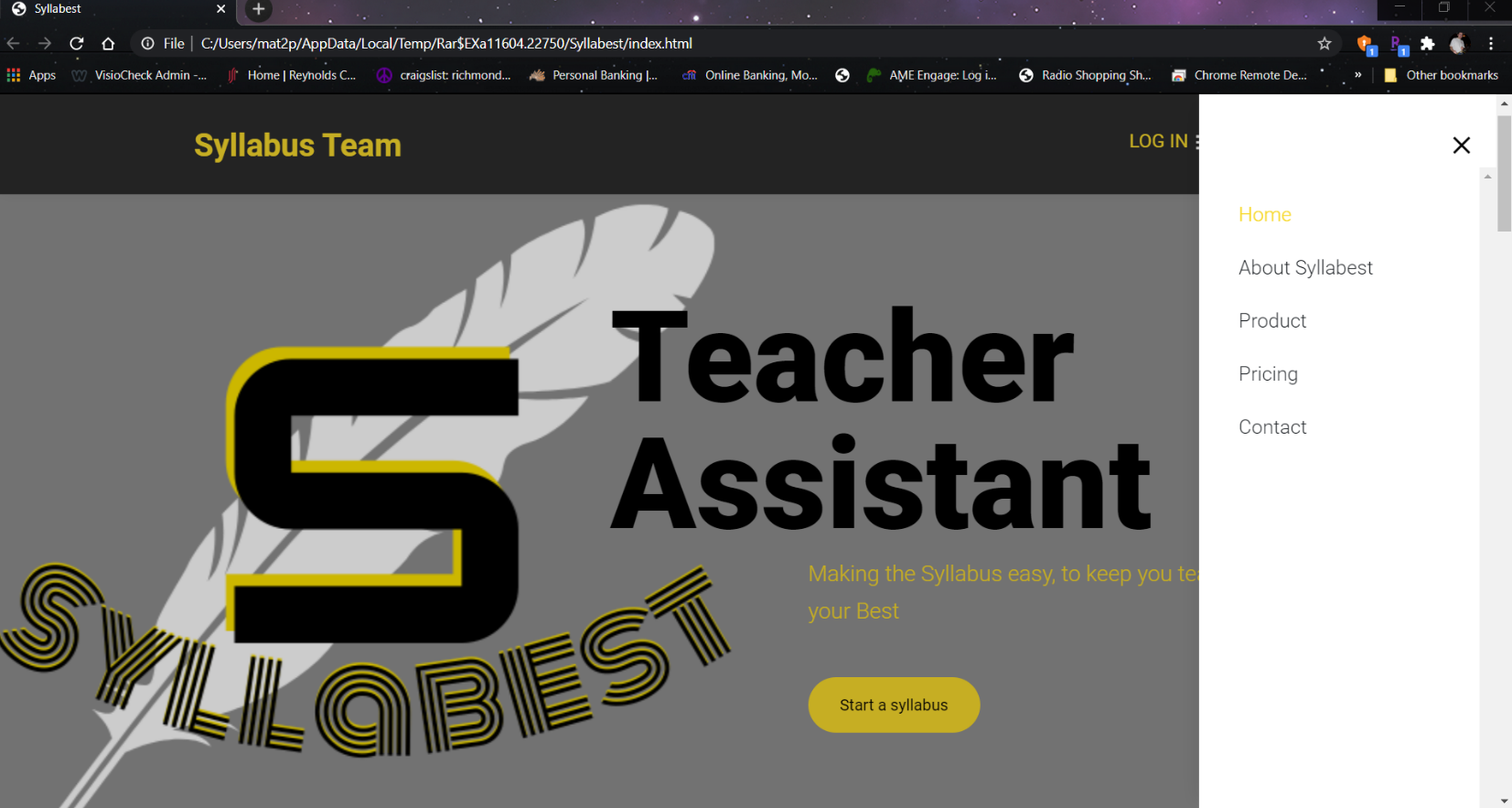
#### Quick tour of the SyllaBest website

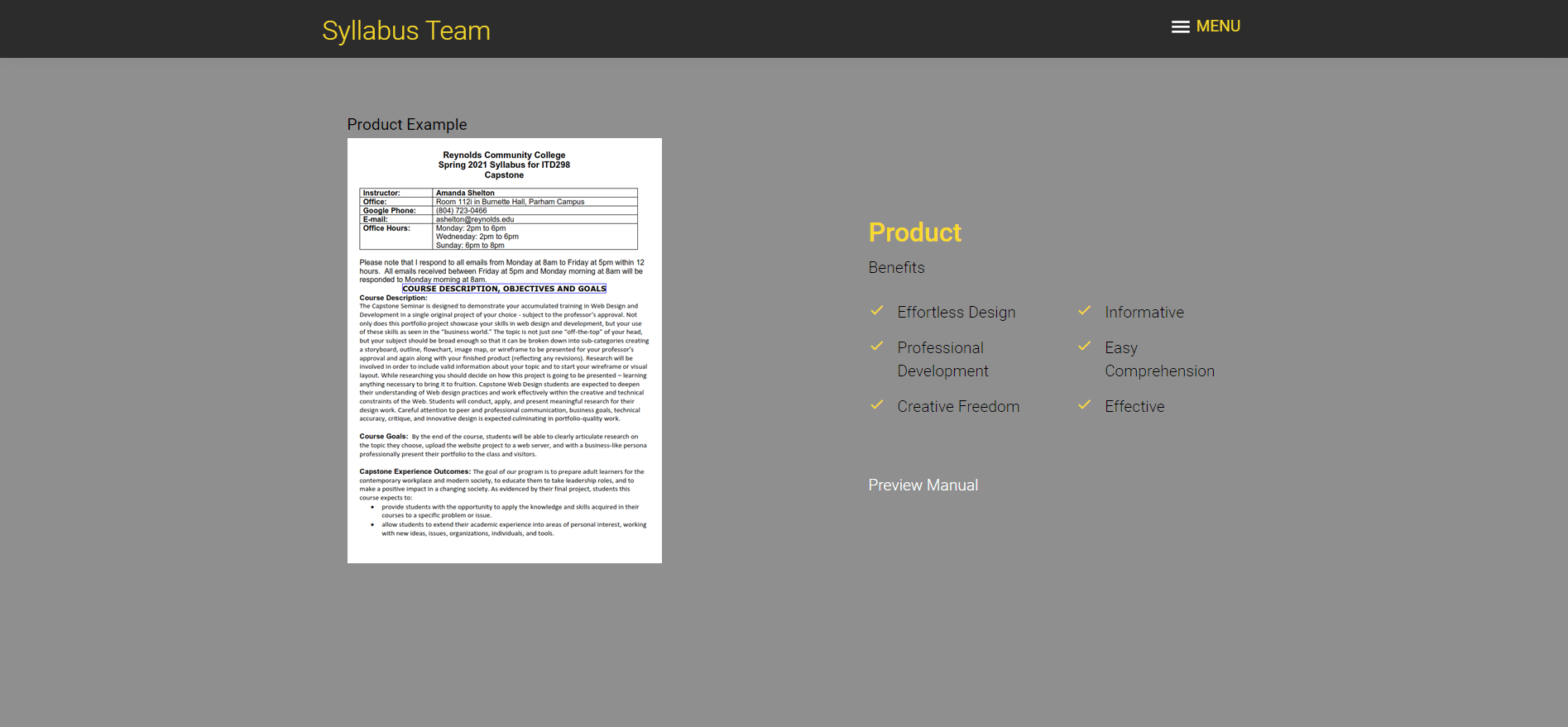
#### Menu options

**About SyllaBest**

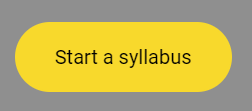


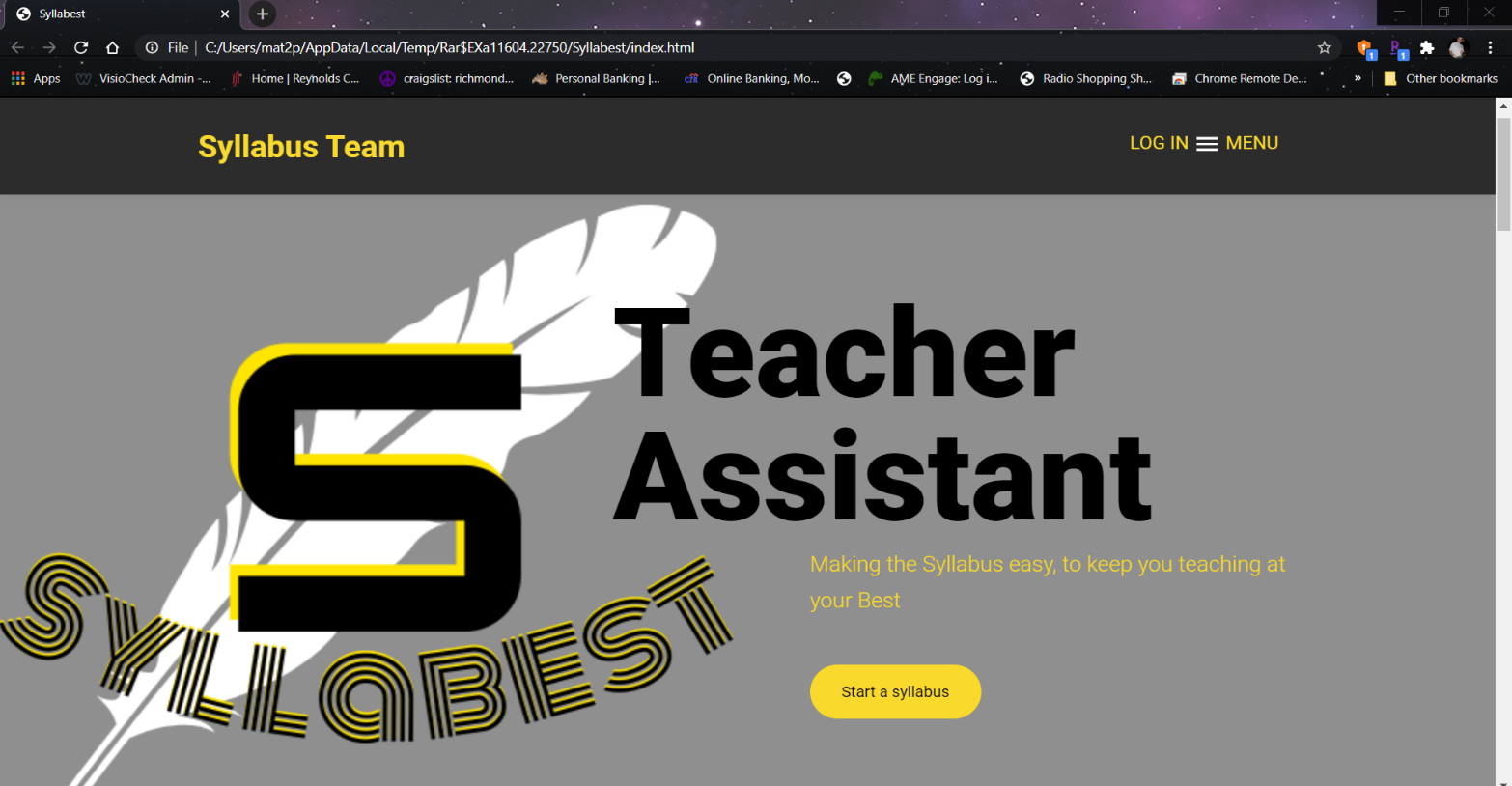
#### Product Information





**Launch the Application**

Double-click on the Start a Syllabus Button button on the webpage [](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#home-section)



**Design your Syllabus**

This section will have step by step instructions on how to make your syllabus ….

**Printing**

**How to print your Syllabi**

This going to have screen shots as well as a how to here …..

**[Output Examples](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/" \l "product-section)**

**[Text, letter

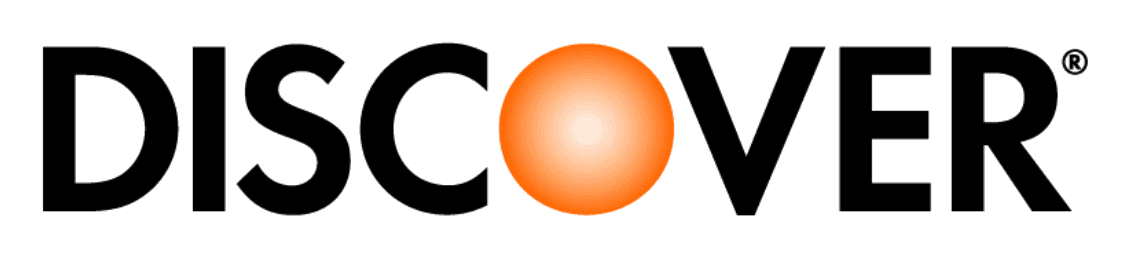
Description automatically generated](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#product-section)**

**Check**

Graphical user interface, application

Description automatically generated

**Credit Cards**



[**Pricing**](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#price-section)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Plans** | **Free** | **Introductory** | **Standard** | **Premium** |
| Cost | $0.00 | $1,999.99 | $3,499.99 | $6,499.99 |
| Number Users Allowed | 50 users | Unlimited users | Unlimited users | Unlimited users |
| Customer Service | limited | 24 hours / 7 days a week | 24 hours / 7 days a week | 24 hours / 7 days a week |
| Time | 30 days | 4 months | 1 year | 2 years |

**Methods of Payment**

**Appendix A**

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**Appendix B**

**Acknowledgements**

General Acknowledgements for all the Program Designers, Web Designers and Micro Applications Designers.

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**Jeff Iannucci**

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**Appendix C**

**[Contact Us](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/" \l "contact-section)**

**Email**

[SyllaBestTeam@gmail.com](mailto:SyllabestTeam@gmail.com)

**Address**

[SyllaBest](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/)

[1651 E Parham Rd](https://www.google.com/maps/place/1651+E+Parham+Rd,+Richmond,+VA+23228/@37.6340816,-77.4780504,17z/data=!3m1!4b1!4m5!3m4!1s0x89b115e37dd3525b:0x5c0831489eb40f4!8m2!3d37.6340816!4d-77.4758617)

[Richmond, VA 23228](https://www.google.com/maps/place/1651+E+Parham+Rd,+Richmond,+VA+23228/@37.6340816,-77.4780504,17z/data=!3m1!4b1!4m5!3m4!1s0x89b115e37dd3525b:0x5c0831489eb40f4!8m2!3d37.6340816!4d-77.4758617)

**Phone**

**[1 (800) 855-1256](tel:18008551256)**

**Social Media**

**[](https://www.facebook.com/Syllabest-102338051919678)[](https://twitter.com/syllabestteam)**[Icon

Description automatically generated](https://www.instagram.com/syllabestteam/)**[](https://syllabest.tumblr.com/)**

**Map & Directions**

[](https://www.google.com/maps/place/1651+E+Parham+Rd,+Richmond,+VA+23228/@37.6340816,-77.4780504,17z/data=!3m1!4b1!4m5!3m4!1s0x89b115e37dd3525b:0x5c0831489eb40f4!8m2!3d37.6340816!4d-77.4758617)

**Social Media**

[Icon

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